

## Editor, The EMBO Journal



**Location:** Heidelberg, Germany  
**Staff Category:** Staff Member  
**Contract Duration:** 3 years  
**Grading:** 6, 7 or 8, depending on experience and qualifications  
**Closing Date:** 13 November 2011  
**Reference number:** EMBO\_00010

### Job Description

[EMBO](#) stands for excellence in the life sciences. We enable the best science by supporting talented researchers, stimulating scientific exchange and advancing policies for a world-class European research environment.

EMBO Scientific Publications has four leading peer-reviewed journals – *The EMBO Journal*, *EMBO reports*, *Molecular Systems Biology* and *EMBO Molecular Medicine* – span a broad spectrum of topics in molecular biology and reflect how science is shaping the world. A flagship publication for almost 30 years, *The EMBO Journal* enjoys an international reputation for quality and originality due to the journal's scope, which spans all areas of molecular biology. Published papers are amongst the best in their fields, providing novel insights into biological problems.

EMBO is seeking an editor to join its in-house editorial team for *The EMBO Journal*. The Editor ensures that *The EMBO Journal* publishes peer-reviewed material of high scientific quality within the scope of the journal and that the editorial process is fair, informed and efficient.

Specific responsibilities:

- In the assigned subject areas, critically evaluate submitted manuscripts, identify suitable reviewers or editorial board members, make decisions on acceptance or rejection, and communicate constructively with the editorial board, authors and referees.
- Interact with the other editors to ensure robust and consistent decision-making.
- Set and meet editorial and production deadlines.
- Travel to conferences and research institutes to represent *The EMBO Journal*, the other three EMBO scientific publications and EMBO programmes and activities.
- Write sections of the journal, including the Highlights section, Table of Contents, summaries and draft press releases.
- Identify topics and authors for Reviews and 'Have You Seen?' sections and provide developmental editing of such submissions.
- Work closely with the Chief Editor and the journal's editorial team to shape the journal's editorial scope, policies and strategies. Through regular interactions with the Head of Scientific Publications, assist in the strategic development of the organization's publishing activities.
- Support the graphic designers in figure development.
- Cover for other editors during conference travel, vacation and other leave.
- Regularly interact with production and marketing managers to ensure the efficient transfer of files and publicity.
- Contribute to the other EMBO publications and EMBO programmes and activities as required.

**Qualifications and Experience**

The successful candidate will have a strong scientific background, including a PhD and preferably significant post-doctoral experience, as well as a strong publication record. They should have a broad interest in diverse areas of the life sciences, with a thorough knowledge of molecular biology. A good working knowledge of English is essential, as are also good communication skills and an ability to work well in a team.

**Application Instructions**

Please apply online through [www.embl.org/jobs](http://www.embl.org/jobs)

**Additional Information**

EMBL is an inclusive, equal opportunity employer offering attractive conditions and benefits appropriate to an international research organisation.

Please note that appointments on fixed term contracts can be renewed, depending on circumstances at the time of the review.